EMAIL ADDRESS REQUEST FORM FOR OFFICES

ICT (Information and Communication Technology) Cell, University of Dhaka

Ref. No: **1709**
Date: 08/10/2025

OFFICE INFORMATION

Office Name	:	Institute of Leather Engineering and Technology
Office Address	:	44-50, Sher-E-Bangla Road, Hazaribagh
Office Phone	:	01934410315

EMAIL USER

Name of User	:	Md. Jawad Hasan
Designation of User	:	Lecturer
Employee ID	:	2022113007
Mobile	:	01934410315
Existing Email	:	jawad.hasan@du.ac.bd

REQUESTED EMAIL

Requested Email id(s)	:	**adadmin.ilet-sicip@du.ac.bd**
Purpose of this email address	:	Official Communication

DECLARATION

I hereby take the full responsibility of the authenticity of the information provided in this form. The administration of the University of Dhaka or the ICT Cell shall not be held responsible if any of the aforementioned information is found forged/incorrect.

N.B. The email account will be activated after two working days from receiving this application form ICT Cell.

Applicant	**Head of Office**	**Director**
Signature and Date	Signature, Date and Office Seal	ICT Cell, University of Dhaka